



## SACRAMENTO THEATRE COMPANY

### GIFT IN-KIND FORM

When most people think of contributing to STC, they think of monetary contributions. But in-kind donations of goods and services are often as important to helping us serve our audiences and fulfill our mission as any monetary contributions. If you have something you'd like to contribute, please consult the online Wish List or contact Wendy Phoenix, Development Director, to confirm that STC can use your item.

Then fill out this form completely and deliver it with your item to STC's administrative offices at 1419 H Street, Monday through Friday, between the hours of 10am and 4pm. You will receive an in-kind donation acknowledgement in the mail, based on the information you provide on this form, within two to four weeks.

Name: \_\_\_\_\_

Phone: \_\_\_\_\_

Email: \_\_\_\_\_

Address: \_\_\_\_\_

City/State/ZIP: \_\_\_\_\_

Item/Description: \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

Item Value: \$ \_\_\_\_\_ Date of Donation: \_\_\_\_\_

*Please attach any supporting documents you may have regarding the value of the item (sales receipt, etc.).*

If you need additional information or have questions, please contact:

**Wendy Phoenix, Development Director**

916-446-7501 ext 106

[phoenixw@sactheatre.org](mailto:phoenixw@sactheatre.org)

Thank you for your support of Sacramento Theatre Company!